



Y B N UNIVERSITY

RAJAULATU, NAMKUM, RANCHI (Jharkhand)

Established by the Act. of Government of Jharkhand Act. 15, 2017

Gazzate Notification No. 505, Dated 17 July 2017

As per Section 2(f) of UGC Act. 1956

Ref. No. YBNU/IQAC/11052021/001

Date: 11/05/2021

Notification

This is to inform all the members of IQAC that the meeting of the Internal Quality Assurance Cell (IQAC), YBN University Scheduled to be held on 12th May 2021 through online mode.

The Agenda for the meeting is as follows:

1. Review the minutes of previous IQAC meeting.
2. Action taken report on the discussion of the previous meeting.
3. To discuss COVID-19 Response and Preparedness in YBN University.
4. Assessment and Evaluation of online classes.
5. To improve Quality of Online Education.
6. Planning for Future.
7. To discuss the Communication and engagement of the stakeholders.
8. Any other item with the permission of chair.


Director IQAC,
YBN University, Ranchi

Campus: YBN University, Rajaulatu, Power Grid Road, Namkum, Ranchi-834010(Jharkhand)
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Gazette Notification No.505, Dated 17th July 2017 As per
section(f) of UGC Act 1956



Ref. No. YONU/IQAC/12052021/003

Date: 12.05.2021

IQAC Members. YBN, University. Ranchi

Sl.No.	Name	Designation	Signature
1.	Hon' Vice- Chancellor	Chairperson	
2.	Shri Sanjay Tiwari, Deputy Registrar, YBNU	Ex-officio	
3.	Dr. Anjali Singh, COE YBN University Ranch.	Member	
4.	Dr. Dharam Veer Singh, H.O.D Library Science, YBNU	Member	
5.	Dr. Renu Singh, H.O.D Sanskrit, YBNU	Member	
6.	Dr. Kilis Marandi, H.O.D Psychology, YBNU	Member	
7.	Dr. MD Wasimul Haque, Principal, School of Pharmacy, YBNU	Member	
8.	Mr. Anand Prakash Rai, Director Aurens life Science Pvt. Ltd. Mumbai	External Member	
9.	Mr. Bhim Yadav	Student Member	
10.	Mr. Satish Ku. Yadav	Student Member	
11.	Dr. Susmita Mohapatra, H.O.D History	Member Secretary	

Regards

Dr. Susmita Mohapatra
IQAC Member Secretary
YBN University, Ranchi



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Ref. No. YBNU/IQAC/12052021/001

Date: 12/05/2021

Minutes of meetings

Minutes of meeting of IQAC members for the Year 2020-2021 was held on 12th May 2021 at 2.30 P.M. in conference Hall, Administrative building of the University.

Date: 12/05/2021

Time: 2:30 P.M

Venue: Administrative Building, YBNU, Ranchi, Jharkhand

The Director, IQAC welcomed all the members of IQAC and explained the reasons for calling meeting. Thereafter agenda items were taken up for discussion.

AGENDAS DISCUSSED IN IQAC MEETING IS AS FOLLOWS:-

S.No	Agenda	Proceeding/Discussion
01	To confirm the minutes of the meeting of IQAC held on 18th November 2020.	The minutes of meeting of the IQAC held on 18th November 2020 were placed and approved by IQAC.
02	To report action taken on minutes of the meeting of IQAC held on 18th November 2020	The action taken report of the minutes of the meeting of IQAC held on 18th November 2020 were presented and approved by IQAC.
03	To Discuss COVID-19 Response and Preparedness in YBN University.	IQAC got update on the current status of COVID-19 in YBN University and discuss the university's response to the pandemic, including safety measures, health protocols, and any recent changes in government guidelines. Ensure the availability of sanitization facilities, personal protective equipment, and other safety measures on campus.
04	Assessment and Evaluation of online classes.	Review assessment methods and their alignment with online learning.

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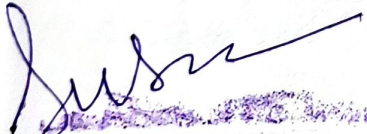
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		Ensure the integrity of online examinations and assessments. Discuss any adjustments or modifications to grading policies and assessment criteria.
05	To improve Quality of Online Education	Consider how the university's quality assurance processes may need to adapt to the post-pandemic educational landscape. Discuss measures to maintain or enhance the quality of education as the situation stabilizes.
06	To decide the agenda related to extension activities under the program of NSS.	IQAC emphasized that, apart from cleaning the campus campaign, Tree plantation, AIDS awareness rally, Save the female child campaign such as Nirmal-Gram Yojana, Literacy movement Sarva Shiksha Abhiyan etc. and organize guest lecturers on current social issues.
07	Planning for the Future	IQAC Discuss contingency plans for different scenarios, including the continuation of online education, transitioning back to in-person classes, or hybrid models. Consider long-term strategies for improving the resilience of the education system in the face of future crises.
08	To discuss the Communication and engagement of the stakeholders	Consider communication strategies for keeping all stakeholders informed about the post-pandemic situation and any changes in policies or procedures. Explore ways to engage students, faculty, and staff in shaping the post-pandemic educational experience.


Director IQAC
YBN University, Ranchi

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ACTION TAKEN REPORT

S.No	Agenda	Action Taken
01	To confirm the minutes of the meeting of IQAC held on 08 th may 2020	The committee reviewed and noted the actions taken on the minutes of the previous IQAC meeting held on 08th May 2020.
02	To report action taken on minutes of the meeting of IQAC held on 08 th May 2020.	The committee reviewed and noted the actions taken on the minutes of the previous IQAC meeting held on 08th May 2020.
03	To discuss COVID-19 response and pandemic management	The committee discussed various measures adopted for pandemic management and emphasized ensuring the continuity of academic and administrative functions in compliance with health and safety guidelines.
04	To consider Academic Delivery.	The committee deliberated on the academic delivery during the ongoing pandemic. It was agreed that necessary support and infrastructure must be ensured to maintain the academic schedule effectively.
05	To improve Quality of Online Education. Chaired person directed Dean academics for review and constitute a panel of observer for online classes and submit report weakly basis.	The Chairperson directed the Dean (Academics) to review the quality of online classes and constitute a panel of observers. The panel is required to monitor classes and submit weekly reports on the effectiveness and challenges in online education.

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06	To develop Student Support Services. DSW directed to prepare note on the same	The Dean of Student Welfare (DSW) was directed to prepare a comprehensive note outlining enhanced student support services to cater to academic and emotional well-being during the pandemic.
07	To discuss about Faculty Development. As pandemic is going on faculty members are given advice to participate various FDP Programs regularly and submit the report to IQAC within a week after completion of the program.	In light of the ongoing pandemic, faculty members were encouraged to actively participate in various Faculty Development Programs (FDPs). It was decided that participants should submit their FDP participation reports to IQAC within one week of program completion.

Follow-up reports on these matters will be presented in the upcoming meeting.

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Ref. No.YBNU/IQAC/17112020/001

Date:17/11/2020

Notification

This is to inform all the members of IQAC that the meeting of the Internal Quality Assurance Cell (IQAC), YBN University scheduled to be held on 18th November 2020 through online mode.

The Agenda for the meeting is as follows:

1. Review the minutes of previous IQAC meeting.
2. Action taken report on the discussion of the previous meeting.
3. COVID-19 Response and Preparedness.
4. Academic Delivery.
5. To improve Quality of Online Education.
6. To develop Student Support Services.
7. To Discuss about Faculty Development.
8. Any other item with the permission of chair.

Dr. Susmita Mohapatra

IQAC Member Secretary

YBN University, Ranchi

Director, IQAC
YBN University, Ranchi



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Ref. No.YBNU/IQAC/18112020/002

Date:18/11/2020

IQAC members, YBN University, Ranchi

S.No.	Name	Designation	Signature
1.	Hon' Vice-Chancellor	Chairperson	
2.	Shri Sanjay Tiwari, Deputy Registrar	Ex-Officio	
3.	Dr. Anjali Singh, COE YBN University Ranchi	Member	
4.	Dr. Dharam Veer Singh, H.O.D Library Science	Member	
5.	Dr. Renu Singh, H.O.D Sanskrit	Member	
6.	Dr. Kilis Marandi, H.O.D Psychology	Member	
7.	Dr. MD Wasimul Haque, Principal, School of Pharmacy	Member	
8.	Mr. Anand Prakash Rai, Director Auren's life Science Pvt. Ltd. Mumbai	External Member	
9.	Mr. Bhim Yadav	Student Member	
10.	Mr. Satish Ku. Yadav	Student Member	
11.	Dr. Susmita Mohapatra, H.O.D History	Member Secretary	

Dr. Susmita Mohapatra Director, IQAC
IQAC Member Secretary
YBN University, Ranchi



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Ref. No. YBNU/IQAC/18112020/001

Date: 18/11/2020

Minutes of meetings of the Year 2020

Minutes of meeting of IQAC members for the year 2020-21 was held on 18th November 2020 at 11:30 A.M. via virtual mode.

Date: 18/11/2020

Time: 11:30 A.M.

The Secretary IQAC welcomed all the members of IQAC and explained the reasons for calling meeting. Thereafter agenda items were taken up for discussion.

AGENDAS DISCUSSED IN IQAC MEETING IS AS FOLLOWS

S.No	Agenda	Proceeding/Discussion
01	To confirm the minutes of the meeting of IQAC held on 08 th May 2020	The minutes of meeting of the IQAC held on 08 th May 2020 were placed and approved by IQAC.
02	To report action taken on minutes of the meeting of IQAC held on 08 th May 2020.	The action taken report of the minutes of the meeting of IQAC Held on 08 th May 2020 were presented and approved by IQAC.
03	To discuss COVID-19	IQAC gets updated on the university's

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	Response and Pandemic Management	<p>current COVID-19 status. QAC OF YBN University Reviewed and discuss the university's response to the pandemic, including safety measures, health protocols, and any recent changes in government guidelines.</p> <p>Ensure the availability of sanitization facilities, personal protective equipment, and other safety measures on campus.</p>
04	To consider Academic Delivery.	<p>IQAC discuss the modes of academic delivery (e.g., online learning, hybrid models) and their effectiveness.</p> <p>Review the challenges faced by students and faculty in adapting to online learning and propose solutions.</p> <p>Assess the readiness of infrastructure and technology for remote teaching and learning.</p>
05	<p>To improve Quality of Online Education.</p> <p>Chaired person directed Dean academics for review and constitute a panel of observer for online classes and submit report weakly basis.</p>	<p>Evaluate the quality of online teaching and learning, including feedback from students and faculty.</p> <p>Discuss strategies for enhancing the quality of virtual education, such as training for faculty on online pedagogy.</p> <p>Faculty has to share best practices for engaging students in online classes.</p>
06	To develop Student Support Services.DSW directed to prepare note on the same	<p>IQAC Discuss the availability of support services for students, including mental health services and academic advising.</p>



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		Faculty should consider ways to improve online student engagement and support and also, assess the impact of the pandemic on students' well-being and academic progress.
07	To Discuss about Faculty Development. As pandemic is going on faculty members are given advice to participate various FDP Programs regularly and submit the report to IQAC within a week after completion of the program.	<p>IQAC instructed to Share updates on faculty training and development programs for online teaching.</p> <p>Discuss opportunities for faculty collaboration and sharing of best practices in remote instruction and also explore strategies for recognizing and rewarding faculty efforts during the pandemic.</p>

Dr. Susmita Mohapatra
IQAC Member Secretary
YBN University, Ranchi

Director, IQAC
YBN University, Ranchi



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AGENDAS DISCUSSED IN IQAC MEETING IS AS FOLLOWS:-

S.No	Agenda	Action Taken
01	To confirm the minutes of the meeting of IQAC held on 18th November 2020.	The minutes of the meeting held on 18th November 2020 were read and confirmed by the IQAC members. No objections or modifications were proposed.
02	To report action taken on minutes of the meeting of IQAC held on 18th November 2020	An Action Taken Report (ATR) covering all previous decisions was presented. Most actions were implemented as per plan, and documentation was submitted for record. Pending items are under process and will be reviewed in the next meeting.
03	To Discuss COVID-19 Response and Preparedness in YBN University.	A COVID-19 response team was formed, and SOPs were implemented in alignment with government guidelines. Sanitization drives, isolation areas, and vaccination awareness campaigns were organized. Virtual support services for students and staff were enhanced.
04	Assessment and Evaluation of online classes.	Feedback was collected from students and faculty regarding online classes. Based on responses, improvements were made in

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		LMS usage, evaluation methods were modified for fairness, and faculty received orientation on online assessment tools.
05	To improve Quality of Online Education	Workshops and webinars on digital pedagogy were conducted for faculty. E-resources and recorded lectures were uploaded to the university portal. A monitoring system was introduced to ensure regular and quality online class delivery.
06	To decide the agenda related to extension activities under the program of NSS.	NSS volunteers were involved in community service initiatives such as COVID-19 awareness, online education support for underprivileged students, and health/hygiene drives. A quarterly activity report was prepared and submitted to the NSS coordinator.
07	Planning for the Future	Strategic plans for the next academic year were discussed, focusing on hybrid learning, faculty development, digital infrastructure and accreditation readiness. A roadmap was drafted and will be reviewed quarterly.
08	To discuss the Communication and engagement of the stakeholders	Regular newsletters and emails are now being

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		circulated among stakeholders. A feedback mechanism was introduced for students, alumni, and parents. Virtual parent-teacher meetings and stakeholder webinars were initiated for active engagement.
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Follow-up reports on these matters will be presented in the upcoming meeting.

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